

***Travel / Education Request Form***

Name(s): Sean Doremus

Department Sheriffs Office.

Position(s) Deputy Sheriff

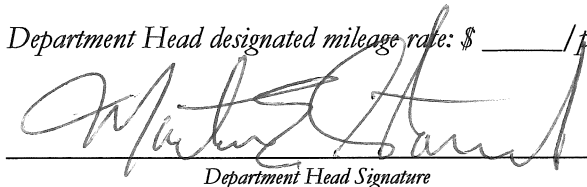
***Travel/Education***

<i>Date(s)</i>	<i>Beginning Odometer</i>	<i>Ending Odometer</i>	<i>Destination</i>
01/16/17 to 01/27/17			Aberdeen, SD

***Reason for Travel:*** Drug Recognition Expert (DRE)***Passengers*** \_\_\_\_\_***Estimated Expenses***

- Method of Travel: ☒ County Vehicle    ☐ Private Auto  
                                      \_\_\_\_\_ miles    @    \$ \_\_\_\_\_ / per mile    = \$ 100<sup>00</sup>
- Meals:    9    Breakfast    @ \$ 6.00    = \$54.00  
              10    Lunch    @ \$11.00    = \$110.00  
              9    Dinner    @ \$14.00    = \$126.00
- Additional Expenses (taxi, parking, etc)  
 Please list \_\_\_\_\_ = \$0
- Lodging:    9    Estimated number of days/ nights    = \$0
- Registration    \_\_\_\_\_ Estimated cost    = \$0
- Total Cost Estimate    = \$ 390<sup>00</sup>

Department Head designated mileage rate: \$ \_\_\_\_\_ / per mile



Department Head Signature

12-21-16

Date



Deputy Sean Doremus  
2301 Dean Court  
Brookings SD 57006

Dear Deputy Doremus;

Congratulations! You have been selected to attend the 2017 South Dakota Drug Recognition Expert (DRE) Training Course. The DRE Training Course you have been selected to attend is an intense and rigorous standardized course, coordinated by the International Association of Chiefs of Police (IACP) with support from the National Highway Traffic and Safety Administration (NHTSA). DRE Certification is valid for a two year period. To maintain continuous certification, DRE's must demonstrate proficiency and maintain a satisfactory performance during their certification period. This will include 8 hours of continued education, a minimum of 4 drug evaluations and a written test.

**ACADEMIC TRAINING:** The training is in two phases combined into ten consecutive days. The class hours will be:

January 16: 1300-1700  
January 17-20, January 23-26: 0800-1700  
January 27: 0800-1300

The first phase of the training is the Pre-School and is similar to ARIDE. The second phase is the DRE School. The training includes written examinations, a Standardized Field Sobriety Test (SFST) Proficiency Exam, courses in Physiology and vital signs, and quizzes. Students will maintain an 80% average on all quizzes and exams. Class instructors will be available for study sessions after formal classrooms hours throughout the training. We will also conduct two wet labs during the school.

**LOCATION:**

Class and lodging will be at the AmericInn Lodge and Suites  
301 Centennial St S  
Aberdeen SD 57401

CERTIFICATION PHASE: Upon successful completion of the academic portion, all students will attend Field Certifications at the Maricopa County Jail, Phoenix AZ. This will take place March 5-9, 2017. During Field Certification each officer will conduct a minimum of 6 drug evaluations under the supervision of a DRE Instructor, and identifying subjects under the influence of at least four of the seven drug categories, and attain an 80% toxicological confirmation rate. Each officer will also witness a minimum of 6 drug evaluations which is administered by one of your classmates.

Upon completion of the Field Certifications a final knowledge exam will be administered.

STUDENTS MUST ATTEND, COMPLETE AND PASS ALL PARTS OF THE TRAINING IN ORDER TO BECOME A CERTIFIED DRE.

CLASSROOM ATTIRE:

The dress code is business casual. An example would be a polo or button up shirt, khaki or BDU pants and dress shoes or duty boots. Uniforms may be worn but no weapons will be allowed in the classroom. NO JEANS, TENNIS SHOES, T-SHIRTS, CAPS/HATS, OR WARM UP STYLE CLOTHING DURING CLASS.

We are looking forward to your participation in the training. If you have any questions, please contact me at (605)380-8963 or [rick.olauson@state.sd.us](mailto:rick.olauson@state.sd.us)

Sincerely

A handwritten signature in black ink, appearing to read "Rick Olauson", with a stylized, flowing script.

Rick Olauson  
SD State DRE Coordinator  
SDHP

## SUPPLY LIST AND OTHER INFORMATION

Highlighters ( three to four colors )

3 X 5 Index cards ( 150-200 count )

Legal Pads ( what you feel comfortable with )

Pens or Pencils

Hand Sanitizer

Post It Notes and Paper Clips

Manuals and training aids will be supplied on the first day of class.

Your rooms will be reserved in your name at the AmericInn starting on Monday, January 16. In all likelihood you will not be able to check in until 1500 hrs. At this time I do not have anyone staying for the weekend in between (January 20/21). If you do plan to stay the weekend instead of driving home, I NEED TO KNOW ASAP!! If you make plans to stay for the weekend and do not stay, you will be financially responsible for the cost of the rooms.

The rooms are direct billed to the DRE Program. You will also receive reimbursement for travel if you drive your personal vehicle to class. Keep track of you mileage from your front door to the motel. You will also have to provide your license plate number. FOR those driving department vehicles, you will not get reimbursed for travel expenses.

Each member will receive a per diem for the class as well. This will be paid after the class is completed so make appropriate plans to initially cover your meals.

Airlines and per diem for our travel to Phoenix will also be paid. This will be discussed further at the end of the class.

Any other information will be covered during the class. Congratulations and welcome!!